

FRIENDS OF MONKTON PARK SCHOOL (FOMPS)

SPECIAL GENERAL MEETING

8/11/19

Present: Lorna Friis (chair), Nikki Leech, Jo Lennon, Sian Fitzsimons, Penny Needham, James Needham, Kat Khalife, Clare Sparks, Emma Claridge, Becky Waite, Janine Shewry, Tamsin Delahaye, Steve Rafferty, Jo Parsons (secretary)

Apologies: Sarah Quarrell, Helen Smart, Stuart Rolfe

- Noted that Tamsin hadn't received the FOMPS e-mail, Lorna to re-send information
- Lorna outlined the reasons for FOMPS needing to register as a charity – the success over the last few years (>5k annually since 2014)
- Lorna then explained how the constitution works, with input from James. A copy of the constitution, along with a FAQ document is available on the FOMPS page on the Monkton Park School website. The three standing officers (Chair, Treasurer and Secretary) will automatically become trustees, along with two elected trustees. Two nominations were received from Sarah Quarrell (Business Manager at the school), and Emma Claridge (Mother of Year 1 pupil).
- It was then discussed whether it was thought that 6 months was a long enough period to review a trustee's commitment, or should it be extended to 12 months? Agreed to keep at 6.

Questions:

- How will it change current meetings?
It shouldn't, apart from at an AGM or SGM, quorum needs to be twice the number of officers. For normal meetings, 2 trustees need to be present. It will not affect sub-committees.
- Will school purchases still be voted for by the wider FOMPS membership?
It was proposed by Lorna that smaller purchases will be voted through by the trustees only; the nominated value was for items under £200. James suggested that this should be a policy attached to the constitution, rather than part of the constitution itself. Any smaller purchases would still be discussed at meetings retrospectively to ensure clarity.

Votes:

- Voting for / against the constitution: all in favour
- Voting in Sarah and Emma as trustees: all in favour

Next regular meeting – Friday 15th November