

## MONKTON PARK PRIMARY SCHOOL

Minutes of the Virtual meeting of the Governing Body

**Thursday 16<sup>th</sup> July 2020**

**via Microsoft Teams**

(Subject to the approval of the Governing Body at the next meeting)

<b>Present:</b>	Justine Guillon <b>JG</b> (Co-Chair), Sean Dennien <b>SD</b> (Co-Chair), Ian Sankey <b>IS</b> , Jonathan Watts <b>JW</b> , Jess Baldry <b>JB</b> , David Palmer <b>DP</b> , Barbara Hearn <b>BH</b> , Ed Bailey <b>EB</b> Chris Dutton <b>CD</b> , Steve Rafferty <b>SR</b> (Headteacher) and Matt Slee <b>MS</b> Katie Kelly <b>KK</b> (Clerk to the Governors)
<b>8.1</b>	<b>Apologies</b> Rod Key <b>RK</b> and Jan Douglas <b>JD</b>  <b>Welcome and Purpose</b> SD welcomed everyone to the meeting to discuss the September re-opening of Monkton Park School and agree the plans and associated Risk Assessment
<b>8.2</b>	Copies of the Re-opening Strategy and the September Risk Assessment were distributed prior to the meeting to allow governors time to read them. SR advised the governors that the re-opening of the school in June had been successful and they had learnt much from it. The September opening will remain the same but on a larger scale. The children will remain in their class bubbles as much as possible. Each class will have a maximum of 30 children. Teachers and TA's will remain in the bubble with exceptions being for PPA and SEN interventions. The school will continue to welcome visiting Music and Sports teachers. Children who leave their bubbles for these lessons will be tracked carefully. Following guidance from the LA, all classrooms will be initially set up to teach children in rows. This will include Field mice and Rabbits. The set up will be reviewed regularly. The children no longer have to sit 2 meters apart. Staff who are more vulnerable will remain socially distanced from the children and will be assisted by staff who are not vulnerable. Breaktimes and lunch will be staggered and continue to be spent in bubbles. The field and playgrounds will remain zoned. Teachers are being asked to help support their classes whilst the children are eating. This will also allow for staggered lunch for staff and lead to fewer people in the staff room at the same time. The start and end of the school day will no longer be staggered, however the one-way system through the school grounds will remain in place and pupils will be released to their parents as they arrive to avoid congestion. A staff survey has been sent out to see who would like masks and or shields. These will be available for anyone who wants them. They will also be available for all first aid and intimate care situations. At the current time

mask are not mandatory however this may change before September. SR invited questions from the governors.

JG asked if all of the pupils would still require a parent to drop them off/collect them? SR confirmed yes including year 6. The pupils would need to get back into the habit of coming straight into the classrooms rather than playing on the playground. SR hoped after the first few weeks, pupils may be able to return to entering the school grounds on their own. He also confirmed that the one-way system must be strictly adhered to.

JB asked if pupils would still be allowed to bring scooters and bikes to school? SR said yes. JB also asked if the children would be allowed to bring in bags and changing for PE? SR confirmed that pupils would be changing for PE in designated spaces. Children's personal belongings would need to be kept to a minimum and to avoid overcrowding in cloakrooms coats would remain on the backs of pupil's chairs.

SD asked if the procedures for a school outbreak remained the same. SR advised that it had changed and that he would disseminate the new DFE guidelines.

JB asked if there were plans for a bubble to be taught in the hall? No all of the pupils would be taught in their classrooms.

EB asked what was happening to pupils and families that have been shielding? SR advised that the school have been in contact the affected families to offer help and support with a phased return to school. EB also asked whether the school planned to fine families for non-attendance? SR advised that he did not think fining families in the first term back would be appropriate. They planned to speak with the families and work through any issues with the children returning to school.

CD asked about keeping keyboards on computers clean. The staff have their own laptops. Shared computers and chrome books will be wiped down after use.

IS enquired about the need to revisit the behaviour policy, "Does the school envisage any behaviour problems?" SR advised that behaviour expectations will be discussed with all pupils as a reminder of good habits, following the extended time off school. Also due to the nature of Covid some bad behaviours such as spitting are now much more serious and therefore the policy may need some changes.

JB asked about the transition from Yr. R to Yr. 1, SR advised that the planning was ongoing, however there will be timetabled slots in the wildlife area and plenty of outdoor learning.

MS asked if Forest Schools would be able to run? SR confirmed that Forest schools would be running in small groups. The school feel that some pupils have had little access to the outdoors for months and will benefit greatly from Forest School.

JG asked if PE lessons will take place outdoors? Yes, where possible.

EB asked whether SR had any worries about the re-opening of school? SR said he was less worried than when school first reopened! He felt that the

school had learnt about what does and does not work. Also having seen how much the children who came in for just one day, he was very much looking forward to September. He does have concerns for children who have flourished in small groups with more individual attention, who may struggle with adjusting back larger classes. Mixed classes will also add to the level of difficulty for the staff.

DP asked whether any members of staff had taken up the offer of counselling. SR confirmed that no members of staff had requested it.

JW asked about the need for individual risk assessments for some SEN pupils. SR confirmed that one child would definitely need an individual plan and that the risk assessment was currently being completed. He also advised that there may be a need for further pupils but that they would be assessed on return in September.

There were no further questions.

SD asked the governors if they were happy with the Re-Opening plans? The governors confirmed that they were. SD then asked if the governors accepted the Risk Assessment? The governors all agreed to the Risk Assessment. SD confirmed that he would sign the document and return to SR on Friday 17<sup>th</sup> July.

SD thanked the governors for their time.

**Date of next meeting** - The next scheduled meeting is on Thursday **24<sup>th</sup> September 2020** it will be via Teams at 6.30 pm.